



ERASMUS POLICY DECLARATION

Escola d'Hoteleria i Turisme de Lleida is an educational institution which exclusively offers vocational studies related to the hotel, tourism and food elaboration industries.

Our School is certified ISO 9001 Quality since 2012 accredited by Applus and we are working so as to get a EFQM excellence certification.

The internationalization of professional education is one of the School strategic objectives, as it is specifically stated in School Strategic Paperwork (NOFC, PEC, PGA, Linguistic Project ...) because we believe that transnational mobility is always very enriching, for both students and teachers, and gives an added important value to the training we provide.

Our School has been participating in mobility projects since 1994. During this period, more than 700 pupils have done internships in more than 10 European Union countries. Similarly, over 500 foreign students have visited us for an internship in companies in our city. Nowadays, we are taking part in Erasmus + educational programs.

ERASMUS+ PROJECTS

Erasmus is the EU frame that includes in its turn different educational programs with the objective of giving a European dimension to vocational training; promote the employability of young people in higher quality training and teaching-learning process, as well as promoting internationalization and modernization of the School institutions.

The European educational programs promote two types of actions: learning mobility and cooperative innovation.

Mobility for learning allows students and teachers to take part in an internship in companies from other countries.

Cooperation for innovation is based on the creation of strategic partnerships between European Schools for the transfer of innovation and exchange of good practices.

The center promotes such initiatives through annual calls made by both the Department of Education and SEPIE.

INTERNALIZATION PROJECT

Escola d'Hoteleria i Turisme de Lleida is developing an internalization project, nowadays in expansion, composed by these different activities:

A. Developing the Training Labour Internships (FCT) in another EU country

Country

This activity is aimed for both junior and senior students. It is the one which takes more time in the School with the following objectives:

General Objectives

- Knowledge of European reality, both concerning differences in language, culture and history as well as what all states and nations in the European Community have in common .
- Understand and become familiar with the reality of another country.
- In the educational and professional environment get to know other ways, in order to evaluate and improve, if necessary, its own methods and promote integration and exchange of experiences of our students with the staff of the companies where they develop their internships.

Attitudinal Objectives

Encourage the students:

- Cooperation and responsibility in individual and Group tasks
- Active participation in the dynamics of learning.
- Motivate lifelong learning as a basic tool for getting into to the productive sector.
- The effort to overcome their own shortcomings as well as being able to correct their errors.
- The interest of controlling their own learning process.
- An open mind and curiosity about other work techniques.
- Tolerance and respect for other cultures and individuals to better assess their own identity.

Linguistic and cultural objectives

- Improving a foreign language through everyday practice and use, encouraging Students in an attitude of naturalness in front of the interactive communication so as to acquire learning autonomy.

- Improve the relation and communication skills using a foreign language.
 - ✓ Know the most outstanding habits and cultural aspects , making emphasis on: Knowledge of other cultural events
 - ✓ Lifestyle timings in other countries concerning schedules, meals, entertainment, transport ...
 - ✓ Artistic and cultural heritage products of the country where the internship takes place Gastronomic habits.

Professional objectives

Acquiring knowledge and practice about the professional world of tourism and hospitality in other countries.

- Comprehensive understanding of the organization and everyday routines in the hotel in a relevant tourist destination country.
- Dealing with customers techniques.
- Improving communication skills
- Improving interaction and teamwork.

B. Professional innovation for teachers

In this modality, the teacher has the opportunity to work professional innovation, both by observing professionals of the branch in other countries of the European Union or taking part in professional or teaching workshops.

General objectives:

- Knowledge of other countries, their realities, welfare policies, new technologies and strengthening, if it is required, the learning of other EU languages
- Facilitate the development of innovative practices in education and training, as well as their transfer.
- Improving the quality of vocational training by sharing techniques and experiences which may promote mutual understanding
- Strengthen cooperation between vocational training institutions and companies to identify training needs of students and make them competitive at European level, thus facilitating their access to the EU labor market.

Specific objectives:

These may vary depending on the kind of activity.

C. Cooperation for innovation

In this field, we have started a collaboration in an Erasmus + Project that aims at collaboration for improvement between schools in France, Germany and our country.

General Objectives

Support the development of innovative content, services , and teaching and permanent learning practices based on ICT (Information and Communication Technologies)

Enrich training cooperation with other European Training Institutions, compatibility of qualifications and the creation of a European credit transfer system within the vocational studies to facilitate students' academic mobility.

GENERAL ORGANIZATION

The organizational structure is detailed in NOFC, but in reference to mobility projects, note that there is a mobility coordinator, who also assumes the management of internationalization tasks. She also leads the mobility tutors and is coordinated with the School administrator for economic management.

A. Students mobility

Every year the School management together with the mobility program team schedules the mobility actions, defining profiles / specialties depending on the needs of pupils (groups, number of students , and even experiences to be enhanced) and the profile of the partners. Based on these needs, Erasmus+ scholarships are requested to facilitate students participation. At the beginning of each year, the proposal is presented to the School Board.

Once approved, the offer is made public on the School Moodle platform, at the "labor environment" link and group tutors give details of the target groups and suggest interested students to submit an application form. Once these applications are collected, the mobility coordinator asks the teaching staff (teachers of the selected groups) to assess students by applying the selection criteria, as follows:

Students Selection criteria

- Students attitudes and interest towards the course they are enrolled.
- Participation in studies related activities.
- Knowledge and interest in practicing and improving a foreign language.
- Academic qualifications.

After gathering all the information it is presented as an ordered list of priority candidates and made public on the Moodle course mentioned above. Once the students have been selected the process for participation in various projects starts.

B. Mobility of teachers

Participation in this kind of project may be due to a proposal of the School management team or the teacher's application. In the case of the nomination by the management team, the most suitable teachers will be proposed in each case. In the case of applicant teachers, they have to present a proposal of mobility, specifying the objectives. This will be presented to the management team, who will decide whether the activity will be developed or not.